



*The Cocktail Class Wooden Boat Racing Association*

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## **RULE CHANGE PROCEDURE**

**October 21, 2025**

For the following rule categories, and for those rule categories that have not adopted other procedures for rule changes, the following shall be applicable:

1. Rule categories:

(a) A Safety Rule is defined as a rule to reduce the likelihood of injury or danger, as its primary purpose. All Safety Rule proposals shall be reviewed by the Safety Committee.

(b) A General Racing Rule is defined as a rule that pertains to regulation and administration of racing activity, as its primary purpose. All Racing Rule proposals shall be reviewed by the Racing Rules and Procedures Committee.

(c) A Technical Rule is defined as a rule that pertains to mechanical art or science with regard to boats or motors, as its primary purpose. All Technical Rule proposals shall be reviewed by the applicable technical Standing Committee(s): (Boat) Design and Construction Committee and Engine Technical Committee.

2. Rules and Rule Changes shall be determined by the Executive Committee without going to ballot of the general members.

3. Rules and Rule Changes shall be proposed to the Executive Committee as follows:

(a) Recommendations from an applicable Standing Committee may be presented to the Executive Committee at any time for action.

(b) Members in good standing may submit proposals to the applicable Standing Committee to be placed on that Committee's agenda. After consideration of the proposal, the Standing Committee may present it to the Executive Committee with a recommendation for action, or (the Standing Committee) may take no action, or table it for future discussion. Members shall submit proposals in writing to the applicable Standing Committee directly, or in care of the Secretary for further distribution.

4. The Executive Committee's actions regarding a proposed Rule or Rule Change can be to pass the rule, reject the proposal, or table it for future discussion. If the rule is passed by the Executive Committee, then it shall be submitted to the Board of Directors for approval. Upon the approval of the Board, the rule shall become effective prior to January 1, and Members shall be notified by publication in the next edition of the *Racing Rules and Safety Handbook*, or posting on the CCWBRA website, email, or other suitable means of communication.



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- (a) Rule changes, except those involving safety issues, shall be adopted prior to January 1.
- (b) In matters of urgency, after recommendation of the appropriate Standing Committee and approval of the Executive Committee, a Rule can become effective immediately after passage, provided reasonable notice is given to members.
5. In the case of a Rule or Rule Change proposal which is deemed to be significant by the Executive Committee – such as a major revision to the *Racing Rules and Safety Handbook* - the Committee, at its discretion, before taking final action on the proposal, *may* recommend and submit a draft of the proposal to the General Membership for review and comment, if the Committee deems that such action would best serve the interests of the Association.
- (a) Members’ comments may be solicited by posting a draft of the proposal on the CCWBRA website, and/or notifying members by email, or other suitable means of communication.
- (b) After an ample time period for comment, as determined by the Executive Committee, the Committee shall take final action regarding the Rule, without going to ballot of the general membership.
6. If through error in adoption or amending, any Rule is found to be unworkable, hazardous, or not in the best interest of the Association, the Executive Committee at any time may make a decision concerning such a rule and issue a notice of change.
7. The procedures for dealing with proposals shall follow “Robert’s Rules of Order” pertaining to motions and their disposition.
8. This Rule Change Procedure may be modified at any time by the Executive Committee with the approval of the Board.

APPROVAL/ADOPTION of RULE CHANGE PROCEDURE:

Executive Committee - Date: October 21, 2025

Board of Directors - Date: November 12, 2025